



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, April 22, 2015, 9:00 am
ImagineIF Kalispell**

MEETING MINUTES

Present: Al Logan, Jane Lopp, Michael Morton, Connie Leistiko, Terry Guidi, (Board); Kim Crowley, Connie Behe, Teri Dugan. (Staff). Sarah Johnson (Library Foundation)

I. Call to Order: A.Logan called the meeting to order at 9:05 am.

II. Open time for persons to address the Board: None

III. Approval of Minutes:

Moved by T. Guidi "that we approve the minutes of the March 25, 2015 Board meeting as presented."

Seconded by M. Morton

APPROVED

IV. Reports

Finance Report:

Moved by M. Morton "that we accept the March 2015 Finance Report as presented."

Seconded by C. Leistiko

ACCEPTED

FY 2016 Budget Sidebar:

- K. Crowley reviewed the budget process and sidebar conditions.
- The budget sidebar for \$37,000 (\$27,000 for materials pre-processing and \$10,000 for new materials) will be presented to the county commissioners with the FY16 Budget next month. Crowley will meet with each commissioner to discuss ahead of time.

FY 2016 Budget Adjustments:

- K. Crowley discussed changes for FY16 proposed budget for the operating and depreciation funds.

Director and Staff Reports:

- K. Crowley reviewed the March Director's report.
- ImagineIF Libraries has been awarded the John Cotton Dana Library Public Relations Award for 2015. There are eight of these awards given nationally each year and this year saw 77 submissions. The award includes a \$10,000 prize.

MLA Conference Recap:

- J. Lopp enjoyed the workshops presented by Humanities Montana and we discussed partnering with the Friends of the Library to bring some of these to ImagineIF in the coming year.
- The Library Board shared experiences from the MLA library conference and complimented ImagineIF staff on their presentations.
- Crowley thanked all Trustees for making the trip to the conference to receive the Library of the Year Award. Other libraries were surprised and complimentary of our board's participation.

Statistics:

- C. Behe presented March 2015 Library Statistics.

Foundation Report:

- S. Johnson sees the Library Foundation as providing assistance in acquiring local support for the library.
- Work days at ImagineIF Columbia Falls will include Library Foundation Board members.
- Lunch and Learn events are scheduled through the end of the fiscal year.
- The Foundation is working on partnerships with local larger corporations.

V. Old Business

Strategic Plan update from March meeting **DISCUSSION.**

This item is moved to May meeting.

VI. New Business:

- A.** Permission to close ImagineIF Columbia Falls for remodel work on May 16. **(ACTION)**

Moved by T. Guidi "to give permission to close ImagineIF Columbia Falls for remodel work on May 16."

Seconded by C. Leistiko

APPROVED

- B.** Permission to close all libraries for annual all-staff day on September 21, 2015. **(ACTION)**

Moved by M. Morton "to give the Library Director permission to close all library locations on September 21, 2015 for annual all-staff day as presented."

Seconded by J. Lopp

APPROVED

C. FY16 Budget Adjustments (ACTION)

Moved by M. Morton "To approve the FY16 proposed 2220 operating expenditures: Motor Vehicle Parts, Repair and Maintenance of Motor Vehicles, and Personal Services as presented."

Seconded by C. Leistiko

APPROVED

Moved by M. Morton "to adjust the FY16 proposed 4020 Library Depreciation Reserve Fund: Capital Outlay Building, Machinery and Equipment expenditures as presented in the amount of \$500,000."

Seconded by T. Guidi

APPROVED

Moved by M. Morton "to approve the budget sidebar as presented."

Seconded by C. Leistiko

APPROVED

VII. Housekeeping:

- ImagineIF Columbia Falls remodel days: May 16-17.
- Tamarack Federation meeting Marina Cay: May 15-16.
- All Staff Meeting: May 15.
- Next regular meeting: May 27, 2015. ImagineIF Kalispell, 9am.

Adjourn: 11:40AM.